

MADRAS COLLEGE ARCHIVE

Fifth meeting of the working group, Thursday 14th August, 2008, at 2 pm

1. In attendance: Hamish Kinnear, Matthew Wright, Arlen Pardoe and Lindsay Matheson.
2. HK and MW reported on their progress to date. They have gone as far as they can with the checking of the contents of the archive. The discovery of the original register of accessions which was initiated by Mary Rust in the 1990s had proved important, enabling new accessions to be added to the catalogue manually while working up in the current archive room. The transposition to the electronic catalogue will thus be made easier since HK can do this away from the archive room.
3. The amount of sponsorship for the work in the archive has risen to over £800, with more promised. The R&A had been most generous. LM will ensure with Mrs Noble that the payments are made to HK and MW according to the agreed formula.
4. AP raised the question of the name of the archive and the name of any archive website. After discussion it was agreed that the name should be "Madras College Archive". Issues of updating and maintenance are to be discussed within the group and with Norman Reid.
5. A series of questions will be put at the meeting of 26th August (2 pm in rector's office in South Street). These are listed below.
6. Is the Madras College Archive to be handed over to St Andrews University Archive for safe-keeping and wider access?
7. Are there parts of the current archive that the university would not want to take over?
8. Are there parts of the current archive that the school would want to retain permanently on loan?
9. What form of future archive group should be set up, if any?
10. Who will pay for any administrative or other costs associated with the archive?
11. Would a community event associated with the archive be an appropriate way of increasing public knowledge and awareness?
12. Once the archive becomes more open to public access we will have to put in place guidelines on confidentiality. Norman Reid will be asked to advise.

LM for the group